

Berwick Housing Authority

Internet Submittal of PHA Agency Plan

Small PHA Plan Update

Annual Plan for Fiscal Year: 2002

Submission of: **FY 2000 Capital Fund Program**
Performance and Evaluation Report for Period Ending 06/30/01

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Berwick Housing Authority

PHA Number: LA 056

PHA Fiscal Year Beginning: (mm/yyyy) 01/2002

PHA Plan Contact Information:

Name: Clarence Robinson, Exec. Director

Phone: 985/385-1546

TDD: The BHA uses the Louisiana Relay Service

Email (if available): berwickhousing@petronet.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ Main administrative office of the local, county or State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

PHA Programs Administered:

- ☐ Public Housing and Section 8 ☐ Section 8 Only ☒ Public Housing Only

Annual PHA Plan

Fiscal Year 20

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

During the past year the Berwick Housing Authority (BHA) has experienced a number of issues that has resulted in near complete changes in staff and the Board of Commissioners. For a period of several months the BHA was operated by the Executive Director of a neighboring PHA, who worked on a part time basis in an effort to maintain financial stability of the agency. Completion of certain requirements like the Agency Plan were delayed until a full time director was employed. Other priorities were also pressing in the form of a required response and corrective action to findings as a result of an investigation by the Legislative Auditor. A new Exec. Director has been employed as of mid April and the broad spectrum of requirements is now able to be addressed. The BHA Annual Plan is in the form of a small agency plan as provided for in the QHWA.

Berwick is located across the Atchafalaya River from Morgan City and is considered part of the hub of the offshore oil industry. It is the oldest settlement in St. Mary Parish with a population of approx 4,375 persons. Approximately 6.3% of the households in the Town live in public housing. The Town is located near the gulf on the Intracoastal Waterway and is equidistant from the Cities of New Orleans, Baton Rouge, and Lafayette. The Housing Authority (HA) has a total of 130 units in nine locations in the Town, several of which are only a few units on scattered sites. The larger of the developments contains 50 units on contiguous sites, all of which are duplexes. That development contains a horseshoe shaped street named Guzzetta Drive, which provides the most police calls of any neighborhood in the Town. The development is located on the edge of a mixed population neighborhood.

A primary goal of the BHA is to provide and maintain quality affordable housing in a professional and fiscally prudent manner free from discrimination. The Annual Plan was developed with that primary goal in mind, and a number of the provisions that have been formulated reflect that and other objectives that will have to be accomplished to achieve the stated mission of the housing authority.

Under a separate document, the BHA continues to develop a response and corrective action plan to the findings of the Legislative Auditor's report of last year. This corrective action plan is central to the focus of the operations of the BHA in the current fiscal years, and every effort will be made to achieve the objectives stated in that plan.

The BHA has adopted a policy to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward that end, the BHA will skip families on the waiting list to reach other families with a lower or higher income. This policy will be implemented in a uniform and non-discriminating manner. The plans, statements, budget summary, and policies set forth in the Annual Plan all lead to the accomplishment of the PHA goals and objectives. Taken as a whole, they outline a comprehensive approach toward achievement of the stated mission of the Berwick Housing Authority. The plan has been developed with input and participation of the residents and is consistent with the State Consolidated Plan and Comprehensive Housing Affordability Strategy.

After duly advertising, on Aug 8, 2001, The Berwick Housing Authority (BHA) held a public hearing on Sep 25, 2001, for the 2002 Annual Plan to fully explain the plan to those in attendance.

The BHA welcomes resident and public input on its Agency Plan.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

At the start of the FY 2000 Agency Plan Year the Berwick Housing Authority (BHA) started to take steps to accomplish the goals and objectives that were established in the 5-Year Plan. However, as the year progressed the Berwick Housing Authority (BHA) experienced a number of issues that has resulted in near complete changes in staff and the Board of Commissioners. For a period of several months the BHA was operated by the Executive Director of a neighboring PHA, who worked on a part time basis in an effort to maintain financial stability of the agency. During the interim period statutory requirements were addressed and a number of the objectives in the Agency Plan were delayed until a full time director was employed.

As previously mentioned the BHA continues to develop a corrective action plan to the findings of the Legislative Auditor's report. This corrective action plan is central to the focus of the operations of the BHA in the current fiscal years, and every effort will be made to achieve the objectives stated in that plan. The corrective actions are consistent with the goals and objectives of the Agency Plan, and an effort to work in tandem with in both areas will be the focus of the BHA in the coming year.

A major initiative of the PHA 2002 Annual Plan will be an effort to re-establish a resident's council into an informed body that will be aware of the ongoing issues that face the agency. It is anticipated that the council will be organized and operating by the end of the fiscal year. A second initiative will be to establish a more effective preventative maintenance program. And the final initiative will be to develop resident programs as the agency regains its financial stability.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. ☒ Yes ☐ No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 199,950

C. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as

Attachment "C" [File name: la056c01] [Microsoft Excel]

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment

Attachment "B" [File name: la056b01] [Microsoft Excel]

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to next component ; if “yes”, complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☐ Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family’s resources
- ☐ Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- ☐ Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. ☐ Yes ☒ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year? \$ _____
- C. ☐ Yes ☒ No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. ☐ Yes ☐ No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are as follows:

a) One Advisory Board Member asked if hood vents were going to be installed in all units. She pointed out that some units did not have hood vents that were vented to the exterior. The Exec Director advised that some if these were going to be done with FY 2000 CFP funds and others would be included in the FY 2002 CFP Program.

b) When the discussion of air conditioning came up at the Public Hearing, one advisory Board Member asked how the units that would be air-conditioned would be determined. The Exec Director said that several units at each site would be done at time and at first the family size and income characteristics would be considered in the selection.

c) One advisory Board Member asked about additional security lighting at LA 56-2. The Exec Director pointed out that a number of lights were in place and the HA was being billed for them. He also said that many of the lights were blocked by tree growth. He said that he would look into the ownership of the lights to see if additional ones were feasible and would get the trees cleared to provide for more lighting.

3. In what manner did the PHA address those comments? (select all that apply)

☒ The PHA changed portions of the PHA Plan in response to comments

A list of these changes is included

☒ Yes ☐ No: Hood Vents were included in FY 2002 CFP

☐ Yes ☐ No: at the end of the RAB Comments in Attachment ____.

☐ Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment ____.

☐ Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Louisiana

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

☐ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

☒ The PHA has consulted with the Consolidated Plan agency during the development of its 5 Year Plan

- ☐ Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
- ☐ Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

- ☐ Yes ☒ No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

Substantial Deviation from the 5-year Plan is defined by the Berwick Housing Authority as any substantial modification to the goals and objectives in the then current Plan.

B. Significant Amendment or Modification to the Annual Plan:

A Significant Amendments or Modifications to the Annual Plan are defined by the Berwick Housing Authority as:

- * Changes to rent, admissions policies, or organization of the waiting list;
- * Additions of non-emergency work items that are not listed in the 5-year Action Plan, or changes in use of replacement reserve funds under the Capital Fund;
- * Changes with regard to demolition or disposition, designation, homeownership programs, or conversion activities,

Required Attachment “A” : Supporting Documents Available for Review

Berwick Housing Authority

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XX	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
XX	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
XX	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
XX	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
XX	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: eligibility, selection, and Admissions Policies
XX	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
XX	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
XX	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
XX	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XX	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
XX	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
XX	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
XX	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
XX	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
XX	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
XX	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
XX	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
XX	Deconcentration and Income Mixing	Annual Plan: Attachment "G"
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Required Attachment “B” : FY 2002 Capital Fund Program Annual Statement
Berwick Housing Authority

This Attachment Submitted as a Separate File Named: la056b01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

Required Attachment “C” : FY 2002 Capital Fund Program 5-Year Action Plan
Berwick Housing Authority

This Attachment Submitted as a Separate File Named: la056c01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

Required Attachment “D”: Resident Member on the PHA Governing Board
Berwick Housing Authority

1. ☒ Yes ☐ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: **Scott Tabor**

B. How was the resident board member selected: (select one)?

- ☐ Elected
☒ Appointed

C. The term of appointment is (include the date term expires): Expires October 2003

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- ☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
☐ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
☐ Other (explain):

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Required Attachment “E”: Membership of the Resident Advisory Board
Berwick Housing Authority

List members of the Resident Advisory Board: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Liz Griffin
Troy Wiggins
Bridget Exnicious
Kelly Tabor
Mathelda Edwards

Required Attachment “F”: Voluntary Conversion Initial Assessment
Berwick Housing Authority

A. How many of the BHA’s developments are subject to the Required Initial Assessments?

All three of the developments of the Berwick Housing Authority are subject to the Required Initial Assessments for Voluntary Conversion.

LA 56-1	30 Units
LA 56-2	50 Units
LA 56-3	50 Units

B. How many of the PHA’s developments are not subject to the Required Initial Assessments based on exemptions because they are elderly or disabled and not general occupancy developments?

None of the developments of the Berwick Housing Authority are exempt from the Required Initial Assessments for Voluntary Conversion.

C. How many Assessments were conducted for the PHA’s covered developments?

One Assessment was conducted for each of the BHA’s covered developments.

To convert any of the housing authority’s units to vouchers would reduce the number of available quality affordable units in the community. It is therefore concluded that due to the extreme shortage of affordable rental housing in the Berwick area, conversion of any of the housing authority’s developments would adversely affect the availability of affordable housing in the community.

D. Identify PHA developments that may be appropriate for conversion based on the Required initial Assessments:

None

Required Attachment “G”: Deconcentration and Income Mixing
Berwick Housing Authority

Deconcentration and Income Mixing

- a. ☒ Yes ☐ No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. ☒ Yes ☐ No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

In LA 56-1 there are two families that have incomes at a level that is much higher than the neighborhood average. When these two families are eliminated from the calculation the site is at equal to the average of the total development. The Housing Authority staff has referred the two families to a first time homebuyer-training program and has encouraged them to apply for homeownership. The Housing Authority has set a time limit of 6 months for the families to make other living arrangements. It is the opinion of the housing authority that the two families do not cause negative impact on the income average of the development.

Attachment “H”: Community Service Requirement

Berwick Housing Authority

1. General

In Compliance with the 1998 Quality Housing and Work Reform Act, the Berwick Housing Authority (BHA) has modified its Admission and Continued Occupancy Policy and added a Section H which includes the statutory provisions of the Community Service Requirements (CSR) that state that in order to be eligible for continued occupancy, each adult family member must either (1) be employed, (2) contribute eight hours per month of community service (not including political activities) within the community in which the public housing development is located, or (3) participate in an economic self-sufficiency program unless they are exempt from this requirement.

2. Effective Date and Lease Approval

As of January 1, 2001, the above described Community Service Requirement (CSR) will go into effect, and twelve months after that date, or starting on January 1, 2002, the Berwick Housing Authority (BHA) will not renew the lease of any non-exempt family that is not in compliance with the Community Service Requirement or approved Agreement to Cure.

3. Family Requirements

When required to contribute community service, it is the residents' responsibility to find a place to serve the hours of community service, and to provide documentation that the service was performed. The housing authority has canvassed its rent rolls to determine which of its existing resident families that the HA believes has one or more members who fall under the CSR. Those persons that are responsible to participate in the CSR program are asked to come into the office to have the requirements explained to them and to provide them with the reporting form. Newly admitted families have the program explained to them at orientation. Those residents that fall into the CSR category may be assigned to one staff member to track their progress in meeting their responsibilities.

4. Participation and Reporting Requirements

Areas that have been identified as acceptable for CSR service include but are not limited to those listed on the attached sheet. If a resident cannot find an opportunity to volunteer with one of the approved agencies, then the residents will be assigned to work at one of the HA's resident programs on a volunteer basis. Programs that the BHA conducts that can accommodate a limited number of volunteers are listed on the attached sheet.

Those persons that are responsible to participate in the CSR program are asked to come into the office to have the requirements explained to them and to provide them with the reporting form. The CSR resident family must bring in the completed form on a monthly basis and present the form at the time of payment of rent. If the HA has a reason to question the truthfulness of the information provided on the form it will take steps to confirm the information.

5. Families not in Compliance

The BHA will notify any family found to be in noncompliance of the CSR program:

- 1) That they are in non-compliance with their CSR Requirements,
- 2) That the determination is subject to the grievance procedure; and
- 3) That, unless the family member(s) enter into an agreement to comply, the lease will not be renewed or will be terminated.

Attachment “I”: BHA Public Housing Waiting List
Berwick Housing Authority

The housing needs of the families on the PHA’s waiting list is indicated below:

Housing Needs of Families on the Waiting List 2002 Annual Plan			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	34		26
Extremely low income <=30% AMI	0	0%	
Very low income (>30% but <=50% AMI)	8	23.5%	
Low income (>50% but <80% AMI)	25	73.5%	
Families with children	22	64.7%	
Elderly families	2	5.9%	
Families with Disabilities	6	17.6%	
White	18	52.9%	
Black	16	47.1%	
Hispanic	0	0%	
Indian	0	0%	
Characteristics by Bedroom Size (Public Housing Only)			
1 BR	23	67.6%	
2 BR	3	8.8%	
3 BR	8	23.5%	
4 BR	0	0%	
5 BR	0	0	
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?			
<input type="checkbox"/> No <input type="checkbox"/> Yes			

Attachment “J” : FY 2000 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/01
Berwick Housing Authority

This Attachment Submitted as a Separate File Named: la056j01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

Attachment “K”: BHA financial Resources
Berwick Housing Authority

The housing needs of the families on the PHA’s waiting list is indicated below:

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2002 grants)		
a) Public Housing Operating Fund	236,530	
b) Public Housing Capital Fund	199,950	
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e)		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	0	
g) Resident Opportunity and Self-Sufficiency Grants	0	
h)		
i) HOME	0	
Other Federal Grants (list below)	0	
2. Prior Year Federal Grants (unobligated funds only) (list below)	460,000	
3. Public Housing Dwelling Rental Income	208,880	Public Housing Operations
4. Other income (list below)		
Investment Income	17,050	Public Housing Operations
Non Dwelling Income	2,400	Public Housing Operations
Other Income	3,600	
4. Non-federal sources (list below)		
Total resources	1,128,410	

Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary

Attachment "B"

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY		Capital Fund Grant Number LA48P 056 50302		FFY of Grant Approval 2002	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (Revision Number <input type="text"/>) <input type="checkbox"/> Performance & Evaluation Report for Program Year Ending <input type="text"/> / <input type="text"/> / <input type="text"/> <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00			
2	1406 Operations	0.00			
3	1408 Management Improvements Soft Costs	16,500.00			
	Management Improvements Hard Costs	500.00			
4	1410 Administration	1,500.00			
5	1411 Audit	0.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	26,700.00			
8	1440 Acquisition	0.00			
9	1450 Site Improvement	38,500.00			
10	1460 Dwelling Structures	102,000.00			
11	1465.1 Dwelling Equipment - Nonexpendable	3,750.00			
12	1470 Nondwelling Structures	5,000.00			
13	1475 Nondwelling Equipment	1,000.00			
14	1485 Demolition	0.00			
15	1490 Replacement Reserve	0.00			
16	1492 Moving to Work Demonstration	0.00			
17	1495.1 Relocation Costs	1,500.00			
18	1498 Development Activities	0.00			
19	1501 Collateralization Expenses or debt Service	0.00			
20	1502 Contingency (May not exceed 8% of line 20)	3,000.00			
21	Amount of Annual Grant (Sum of Lines 2 - 19)	199,950.00			
22	Amount of Line 21 Related to LBP Activities	0.00			
23	Amount of Line 21 related to Section 504 Compliance	0.00			
24	Amount of Line 21 Related to Security Soft Costs	0.00			
25	Amount of Line 21 Related to Security Hard Costs	0.00			
26	Amount of Line 21 Related to Energy Conservation Measures	0.00			
		0.00			
		0.00			
		0.00			
Signature of Executive Director and Date <div style="text-align: right;">October 12, 2001</div> CLARENCE ROBINSON		Signature of Public Housing Director/Office of Native American Programs Administrator and D			

Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2001 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50302		FFY of Grant Approval 2002		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
LA 56-1	1450 SITE IMPROVEMENTS A. MODIFY WALKS FOR VISITABILITY	1450	200	2,000				
LA 56-2	A. MODIFY WALKS FOR VISITABILITY	1450	200	2,000				
LA 56-3	A. MODIFY WALKS FOR VISITABILITY	1450	200	2,000				
	B. REPLACE SEWER LINE		500	32,500				
	TOTAL 1450	1450		38,500				
LA 56-2	1460 DWELLING IMPROV REBUILD SHOWERS		4	10,000				
	KITCHENS		4	10,000				
	INT/EXT PAINTING		4	12,000				
	REPLACE FURNACES		4	6,000				
	1460 SUB TOTAL	1460		38,000				
LA 56-1,2,3	INSTALL NEW CENTRAL HEAT/COOL UNIT IN 4 APTS EA SITE			48,000				
	ADD ATTIC INSUL IN UNITS TO RECEIVE NEW A/C			6,000				
	INSTALL HOOD VENTS		40	10,000				
	SUB TOTAL	1460		64,000				
	TOTAL 1406	1460		102,000				
	1470 NON-DWELLING STRUCTURES	1470		5,000				
LA 56-2	MODIFICATIONS AT ADMIN OFFICE FOR RESIDENTS CENTER							
	PAGE TOTAL			140,500				
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report								
Signature of Executive Director and Date						Signature of Public Housing Director/Office of Native American Programs Administrator and Date		

Part II: Supporting Pages

Office of Public and Indian Housing **BERWICK HA 2001 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50302		FFY of Grant Approval 2002		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PHA WIDE	1408 MANAGEMENT IMPROVEMENTS							
	ED STAFF TRAINING			2,500				
	MAINT TRAINING			1,500				
	TUTORING/FAMILY TRAINING PROGRAM			12,000				
	SOFTWARE UPGRADE			500				
	SUB TOTAL SOFT COSTS			16,500				
	COMPUTER/OFFICE EQUIP			500				
	SUB TOTAL HARD COSTS			500				
	TOTAL MGMT IMPROVEMENTS	1408		17,000				
	1410 ADMIN							
	A. ADMIN	1410		1,500				
	1560 FEES AND COSTS							
	A. A/E FEES			14,000				
	B. CFP GRANT ADMIN			8,000				
	C. CFP ANNUAL STATEMENT			2,000				
	D. AGENCY PLAN			2,500				
	E. ADV/RECORDATION/MISC COSTS			200				
		1560		26,700				
	1465 DWELLING EQUIP							
		1465		3,750				
1475 NON-DWELLING EQUIPMENT								
SHOP EQUIPMENT			1,000					
	1475		1,000					
1495 RELOCATION								
	1495		1,500					
1502 CONTINGENCY								
A. PROGRAM CONTINGENCY	1502		3,000					
	PAGE TOTAL			8,500				
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report								
Signature of Executive Director and Date						Signature of Public Housing Director/Office of Native American Programs Administrator and Date		

Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2001**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50302		FFY of Grant Approval 2002	
Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
LA 56-1	09/30/04			09/30/05			
LA 56-2	09/30/04			09/30/05			
LA 56-3	09/30/04			09/30/05			
PHA WIDE	09/30/04			09/30/05			
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report							
Signature of Executive Director and Date						Signature of Public Housing Director/Office of Native American Programs Administrator :	

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Capital Fund Program (CFP) Five-Year Action Plan

Part I: Summary

Attachment "C"

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

BERWICK HA 2002

HA Name: BERWICK HOUSING AUTHORITY		Locality: (City/County & State) BERWICK, ST MARY, LOUISIANA		Original <u> X </u> Revision No. _____	
A. DEVELOPMENT NUMBER/NAME	Work Statement FFY: 2002	Work Statement for Year 2 FFY Grant: 2003 PHA FFY: 2003	Work Statement for Year 3 FFY Grant: 2004 PHA FFY: 2004	Work Statement for Year 4 FFY Grant: 2005 PHA FFY: 2005	Work Statement for Year 5 FFY Grant: 2006 PHA FFY: 2006
LA 56-1	Annual Statement	24,000	24,000	19,000	31,000
LA 56-2		50,500	50,500	88,000	58,000
LA 56-3		72,500	72,500	40,000	50,000
HA-WIDE DWELLING EQUIPMENT		3,750	3,750	3,750	3,750
HA-WIDE NON DWELLING STRUCT & EQUIPMENT		2,500	8,000	2,500	12,000
HA-WIDE MANAGEMENT IMPROV. AND OTHER		47,000	47,000	47,000	47,000
B. CFP FUNDS LISTED FOR 5-YEAR PLANNING		200,250	205,750	200,250	201,750
C. REPLACEMENT HOUSING FACTOR FUNDS					
Signature of Executive Director and Date CLARENCE ROBINSON			Signature of Public Housing Director/Office of Native American Programs Administrator and Date October 12, 2001		

Capital Fund Program (CFP) Five-Year Action Plan
Part II: Supporting Pages
Work Activities

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

BERWICK HA 2002

Activities For Year 1 FY: 2002	Activites for Year 2 FFY Grant: 2003 - PHA FY: 2003			Activites for Year 3 FFY Grant: 2004 - PHA FY: 2004	
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories
See Annual Statement	LA 56-1	REPLACE SEWER LINE	5,000	LA 56-1	REPLACE SEWER LINE
		MODIFY WALKS FOR VISITABILITY	1,000		MODIFY WALKS FOR VISITABILITY
		INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	18,000		INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS
		TOTAL	24,000		TOTAL
	LA 56-2	REBUILD SHOWERS	10,000	LA 56-2	REBUILD SHOWERS
		KITCHENS	10,000		KITCHENS
		INT/EXT PAINTING	5,000		INT/EXT PAINTING
		REPLACE FURNACES	7,500		REPLACE FURNACES
		INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	18,000		INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS
		TOTAL	50,500		TOTAL
	LA 56-3	REPLACE GAS LINE	20,000	LA 56-3	REPLACE GAS LINE
		MODIFY WALKS FOR VISITABILITY	2,000		MODIFY WALKS FOR VISITABILITY
		REBUILD SHOWERS	10,000		REBUILD SHOWERS
		KITCHENS	10,000		KITCHENS
		INT/EXT PAINTING/FORTIN DR	5,000		INT/EXT PAINTING/FORTIN DR
		REPLACE FURNACES	7,500		REPLACE FURNACES
		INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	18,000		INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS
		TOTAL	72,500		TOTAL
	PHA Wide	NON DWELLING BUILDINGS AND EQUIP		PHA Wide	NON DWELLING BUILDINGS AND EQUIP
		MAINT SHOP EQUIP	2,500		MAINT SHOP MODIFICATIONS AND EQUIP
	Subtotal of Estimated Cost		\$149,500	Subtotal of Estimated Cost	

Capital Fund Program (CFP) Five-Year Action Plan
Part II: Supporting Pages
Work Activities

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

BERWICK HA 2002

Estimated Cost	Activities For Year 1	Activities for Year 4 FFY Grant: 2005 - PHA FY: 2005			Activities for Year 5 FFY Grant: 2006 - PHA FY: 2006		
	FFY: 2002	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
5,000	See Annual Statement	LA 56-1	MODIFY WALKS FOR VISITABILITY	1,000	LA 56-1	MODIFY WALKS FOR VISITABILITY	
1,000						CONSTRUCT STORAGE BUILDINGS	
18,000			INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	18,000			
24,000			TOTAL	19,000		TOTAL	
10,000		LA 56-2			LA 56-2	CONSTRUCT STORAGE BUILDINGS	
10,000			CONSTRUCT STORAGE BUILDINGS	70,000			
5,000			INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	18,000			
7,500						INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	
18,000							
50,500			TOTAL	88,000		TOTAL	
20,000		LA 56-3			LA 56-3	MODIFY WALKS FOR VISITABILITY	
2,000			REPLACE GAS LINE	20,000		CONSTRUCT STORAGE BUILDINGS	
10,000			MODIFY WALKS FOR VISITABILITY	2,000			
10,000			INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	18,000			
5,000						INSTALL NEW CENTRAL HEAT/COOL UNIT + INSUL IN 4 APTS	
7,500							
18,000							
72,500			TOTAL	40,000		TOTAL	
8,000		PHA Wide	NON DWELLING BUILDINGS AND EQUIP		PHA Wide	NON DWELLING BUILDINGS AND EQUIP	
			MAINT SHOP EQUIP	2,500		MAINT SHOP MODIFICATIONS AND EQUIP	
\$155,000			Subtotal of Estimated Cost	\$149,500		Subtotal of Estimated Cost	

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Capital Fund Program (CFP) Five-Year Action Plan
Part III: Supporting Pages
Management Improvement Activities

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

BERWICK HA 2

Estimated Cost	Activities For Year 1	Activites for Year 2 FFY Grant: 2003 - PHA FY: 2003			Activites for Year 3 FFY Grant: 2004 - PHA FY: 200	
	FFY: 2002	Development Name/Number	Major Categories	Estimated Cost	Development Name/Number	Major Categories
1,000	See Statement	PHA Wide	<u>MANAGEMENT IMPROVEMENTS</u>		PHA Wide	<u>MANAGEMENT IMPROVEMENTS</u>
30,000			ED STAFF TRAINING	2,500		ED STAFF TRAINING
			MAINT TRAINING	1,500		MAINT TRAINING
31,000			TUTORING/FAMILY TRAINING PROGRAM	12,000		TUTORING/FAMILY TRAINING PROGRAM
			SOFTWARE UPGRADE	500		SOFTWARE UPGRADE
40,000			SUB TOTAL SOFT COSTS	16,500		
			COMPUTER/OFFICE EQUIP	500		1408 SUB TOTAL
			SUB TOTAL HARD COSTS	500		
			TOTAL MGMT IMPROVEMENTS	17,000		
18,000						
58,000						
2,000						
30,000						
18,000						
50,000						
12,000						
\$151,000			Subtotal of Estimated Cost	\$500		Subtotal of Estim

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing

dated Cost	
form HUD-52834 (10/96)	
ref Handbook 7485.3	

for Year 5
- PHA FY: 2006

form **HUD-52834** (10/96)
ref Handbook 7485.3

Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary

Attachment "J"

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY		Capital Fund Grant Number LA48P 056 50100		FFY of Grant Approval 2000	
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance & Evaluation Report for Program Year Ending <u>06/30/01</u> </div> <div> <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Final Performance and Evaluation Report </div> <div> <input type="checkbox"/> Revised Annual Statement (Revision Number <input type="text"/>) </div> </div>					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00		0.00	0.00
2	1406 Operations	0.00		0.00	0.00
3	1408 Management Improvements Soft Costs	24,000.00		0.00	0.00
	Management Improvements Hard Costs	0.00		0.00	0.00
4	1410 Administration	3,250.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	32,000.00		0.00	0.00
8	1440 Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	40,500.00		0.00	0.00
10	1460 Dwelling Structures	103,215.00		0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00		0.00	0.00
12	1470 Nondwelling Structures	15,000.00		0.00	0.00
13	1475 Nondwelling Equipment	7,500.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	2,000.00		0.00	0.00
18	1498 Development Activities	0.00		0.00	0.00
19	1501 Collateralization Expenses or debt Service	0.00		0.00	0.00
20	1502 Contingency (May not exceed 8% of line 20)	5,000.00		0.00	0.00
21	Amount of Annual Grant (Sum of Lines 2 - 19)	232,465.00		0.00	0.00
22	Amount of Line 21 Related to LBP Activities	0.00			
23	Amount of Line 21 related to Section 504 Compliance	0.00			
24	Amount of Line 21 Related to Security Soft Costs	0.00			
25	Amount of Line 21 Related to Security Hard Costs	0.00			
26	Amount of Line 21 Related to Energy Conservation Measures	0.00			
		0.00			
		0.00			
		0.00			
Signature of Executive Director and Date <div style="text-align: right;">October 12, 2001</div> CLARENCE ROBINSON		Signature of Public Housing Director/Office of Native American Programs Administrator and D			

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2001 CFP**

HA Name:				Capital Fund Grant Number		FFY of Grant Approval		
BERWICK HOUSING AUTHORITY				LA48P 056 50100		2000		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
LA 56-1	1450 SITE IMPROVEMENTS	1450						
	A. MODIFY WALKS FOR VISITABILITY		200	2,000				
	B. LANDSCAPING		1	1,500				
	SUBTOTAL			3,500				
LA 56-2	A. MODIFY WALKS FOR VISITABILITY	200	2,000					
	B. LANDSCAPING	1	1,500					
	SUBTOTAL		3,500					
	LA 56-3	A. MODIFY WALKS FOR VISITABILITY	200	2,000				
B. LANDSCAPING		1	1,500					
C. REPLACE SEWER LINE		1000	30,000					
SUBTOTAL			33,500					
	TOTAL 1450	1450		40,500				
LA 56-2	1460 DWELLING IMPROV							
	REBUILD SHOWERS	12	24,000					
	KITCHENS	12	27,215					
	INT/EXT PAINTING/FORTIN DR	12	12,000					
	MISC REPAIR	12	10,000					
	REPLACE FURNACES	18	30,000					
	1460 SUB TOTAL	1460	103,215					
	1470 NON-DWELLING STRUCTURES	1470						
		MODIFY OLD OFFICE FOR RESIDENTS CENTER AT LA 56-1		15,000				
		1470		15,000				
	PAGE TOTAL		158,715					

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
Signature of Executive Director and Date

2) To be completed for the Performance and Evaluation Report
Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Part II: Supporting Pages

Office of Public and Indian Housing **BERWICK HA 2001 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50100		FFY of Grant Approval 2000		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PHA WIDE	1408 MANAGEMENT IMPROVEMENTS							
	ED STAFF TRAINING			2,000				
	MAINT TRAINING			1,500				
	TUTOR PROGRAM			12,000				
	SOFTWARE UPGRADE			4,000				
	FAMILY TRAINING PRG			4,500				
	1408 SUB TOTAL	1408		24,000				
	1410 ADMIN							
	A. ADMIN	1410		3,250				
	1430 FEES AND COSTS							
	A. A/E FEES			16,000				
	B. CFP GRANT ADMIN			11,000				
	C. 2001 CFP APPLICATION			2,000				
	D. AGENCY PLAN			2,500				
	E. ADV/RECORDATION/MISC COSTS			500				
		1560		32,000				
	1465 DWELLING EQUIP							
		1465		0				
	1475 NON-DWELLING EQUIPMENT							
	SHOP EQUIPMENT			7,500				
	1475		7,500					
1495 RELOCATION								
	1495		2,000					
1502 CONTINGENCY								
A. PROGRAM CONTINGENCY	1502		5,000					
		PAGE TOTAL		73,750				
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report								
Signature of Executive Director and Date						Signature of Public Housing Director/Office of Native American Programs Administrator and Date		

Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2001**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50100		FFY of Grant Approval 2000	
Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
LA 56-1	09/30/02			09/30/03			
LA 56-2	09/30/02			09/30/03			
LA 56-3	09/30/02			09/30/03			
PHA WIDE	09/30/02			09/30/03			
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report							
Signature of Executive Director and Date						Signature of Public Housing Director/Office of Native American Programs Administrator :	

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